

**Jefferson County Board of Health
Meeting Minutes – March 23, 2011
Jefferson County Health Department Conference Room
1541 Annex Road, Jefferson, WI. 53549**

Call to Order:

John McKenzie, Chair, called the meeting to order at 8:30 a.m.

Roll Call/Establishment of a Quorum:

Quorum established.

Board Members Present: John McKenzie, Chair; Ed Morse, Secretary; Dick Schultz; Don Williams, M.D., Vice-Chair; Anna Hutchings, RN

Staff Present: Gail Scott, Director/Health Officer; Tim Anderson, Environmental Specialist; Sandee Schunk, Clerical/Recorder

Staff Excused: Diane Nelson, Public Health Program Manager

Guests Present: John Molinaro, Jefferson County Board Chair; Jan Roou, County Board Supervisor; Donna Haugom, Jefferson County Emergency Management

Certification of Compliance with the Open Meetings Law:

Meeting was properly noticed.

Review of Agenda:

Agenda item #8, Environmental Health Program, will be moved ahead of the Financial Report per request of Tim Anderson.

J. Molinaro suggested that future agendas have a line item called "Discussion on Correspondence".

Public Comment:

None

Approval of January 19, 2011 Board of Health Meeting Minutes:

Motion by E. Morse to accept the minutes as written; second by D. Schultz. Motion carried.

Environmental Health Program

T. Anderson reported that three Environmental Health citations were issued in January:

- Operating a tattoo business without a license; owner was a no-show at pre-trial.
- A business was giving out brats and hamburgers without food safety precautions or a license; owner was a no show at pre-trial.
- A trash issue that went to court with the Judge raising the citation dollar amount.

T. Anderson reported the Agent Program will have 1,400 facilities inspected by 06/30/2011.

T. Anderson reported a State review of the agent programs for Department of Health Services and Department of Agriculture will be conducted in April 2011 including a review of policies and evaluation of the Sanitarians inspections.

T. Anderson discussed the proposed legislation to allow the sale of "raw milk" and the importance of keeping milk safe. Dr. D. Williams reported that there are no health benefits for raw milk consumption and there are many potential health risks such as Lysteria and Bovine TB.

G. Scott reviewed a handout titled "Do Not Co-Sponsor Legislation to Permit the Sale of Unpasteurized Raw Milk" and asked if the Board thought a letter should be sent to Legislators from the Health Department. Due to this item not being on the agenda, discussion followed with no action taken. It was noted that the Board has taken a position in the past opposing the sale of raw milk.

Financial Report

Year End Report

G. Scott reviewed the "2010 Revenue & Expense Summary" with a year end actual surplus of \$51,347.46.

G. Scott reported that the Health Department will receive an additional \$17,000.00 in Public Health Preparedness funding for 2011.

Discussion of Budget Repair Bill, 2011-2013 Biennial Budget and Possible Financial Impact for the Health Department

A handout was provided in the Board of Health packet on Governor Walker's Budget Repair Bill and its impact on the Health Department. Much discussion followed with a few highlights on the direct impact on the Health Dept. listed here. Should the employees begin paying 5.8% of their pension and 12% of their health insurance premiums, the Health Department would have a decrease of approximately \$82,000.00 in expenses.

G. Scott also reviewed the Governor's proposed Biennial Budget which would have an impact on many programs on the local level, schools and state level. Impact on the Health Department includes a 10% decrease in funding for the Wisconsin Well Woman Program (WWWP) and Lead Poisoning Prevention grant.

G. Scott reported that the Rock River Free Clinic may see an increase in clients, should this decrease in eligibility be approved.

G. Scott reported that the Personal Care Program (PCW) may change dependent on an audit being done of the Family Care program. The waiting list will continue with the caseload set at the 2010 level. Care Wisconsin is also changing reimbursement to the Health Department Personal Care Program to \$20.00 per hour for non-personal cares and \$16.08 per hour (the Medicaid rate) for hands on care.

Dr. D. Williams suggested that the Health Department may have to provide school nursing if schools cut that service from their budgets. This increased service to the schools would not be funded.

G. Scott asked that if any Board members would like letters written to Legislators on any of the above issues, they should contact her so they can be put on the next Board of Health Agenda.

Public Health Preparedness

G. Scott reported that per informational webcasts, the radiation from Japan is not expected to reach Wisconsin in a significant amount. Potassium-Iodine pills are not necessary. Information has been provided on the Website, Facebook and to the local media with G. Scott providing information on a WFAW radio interview.

Health Officer Exercise:

The Public Health Preparedness Grant requires an annual exercise. This will be accomplished through the Preparedness Consortium with D. Nelson and G. Scott participating in a Southern regional health officer disaster exercise in May.

Vigilant Guard Exercise:

A full scale Preparedness exercise involving the Jefferson County Emergency Management, Police, Fire, EMS, National Guard, DNR, Red Cross and Public Health will be held on May 14, 2011 near the railroad tracks and bike path north of Jefferson. D. Nelson will be located in the Emergency Operations Center (EOC) and G. Scott will be in the field monitoring operations. A performance measure of the CDC requires the staff call-up list to be tested which will be done during the exercise.

Public Health Emergency Preparedness (PHEP) Funding Update:

G. Scott reviewed the hand out on funding for 01/01/11 – 08/09/11.

Request for Funding from Emergency Management (Donna Haugom):

D. Haugom requested \$13,721 in Public Health Preparedness funding to be used for the following items:

Items for the EOC: communication equipment, state and county maps, 2 flat screen televisions and mounting brackets for viewing weather channels, news reports and the release of important information during a disaster or emergency situation; a generator to operate the ACU2000 to be located in the Emergency Management van, and \$6,647.00 for a 75 HP motor to use on the inflatable Zodiac boat owned by the Sheriff's Department.

Discussion followed regarding the need to purchase a 75 HP motor. Donna reminded them for Emergency Preparedness the resources must be available immediately. J. Molinaro suggested holding off on the issue of the motor purchase until further review and direction from the Sheriff's Department.

Motion by D. Williams to use Public Health Preparedness funding to purchase the items requested with the exception of the 75HP motor purchase; second by E. Morse. Motion carried.

D. Haugom will work on a list of options for obtaining a motor for the Zodiac boat and submit this at a future Board of Health meeting. D. Haugom will supply the Health Department with an itemized list of the approved expenses.

Public Health Program and Review of Statistics

G. Scott reviewed the statistical handout.

Healthy Lifestyle Grant Year Three:

G. Scott reported that the Healthy Lifestyles pilot project with Dodge County and the City of Watertown Health Departments will concentrate on linking schools with Community Supported Agriculture (CSA) farms. G. Scott is in communication with a group who may write a Public Health Partnership grant through U.W. Madison for Healthy Lifestyles.

Public Health Infrastructure Grant and Community Health Assessment:

G. Scott wrote a grant for \$12,000.00 for community health assessment and accreditation. A community assessment must be completed by 2012 and the Health Department must get ready to be accredited including utilizing statewide policy and procedures. A coordinator to assist in this process will be paid by the grant with funding combined by the City of Watertown Health Department, Dodge County and Jefferson County Health Departments. The Health Departments will collaborate with area hospitals for the Community Health Assessment and Community Health Improvement Plan.

Communicable Disease Cases Reported:

G. Scott reviewed the statistics for communicable disease cases which are now reported through the "Wisconsin Electronic Disease Surveillance System" (WEDSS). G. Scott reported that a Public Health Nurse is making daily visits to a patient with active tuberculosis for directly observed therapy that is required by the State.

Personal Care Program and Review of Statistics

Handout and end of year statistics reviewed. G. Scott reported that a pamphlet has been re-designed for distribution to group homes, apartment complexes and potential clients.

Director's Report

Handout reviewed.

Status of Rock River Free Clinic and Community Dental Clinic

G. Scott reported that the dental clinic still has a paid dentist on staff. There is concern that the clinic is funded 75% by Medical Assistance dollars and how proposed Medicaid budget cuts will impact the clinic.

G. Scott reported that Mike Wallace, CEO of Forth HealthCare is working on providing a physician to work four days per week at the Rock River Free Clinic including Thursday evenings. The physician would be available to serve clients that visit the Health Department who are Rock River Free Clinic eligible. This will also help cut down on visits to the Emergency Room that tend to be very costly for the hospital. The Rock River Free Clinic Board, Health Department staff and management, County management and Fort HealthCare will work closely on transitioning the clinic to this new model.

Next Meeting Date/Time/Agenda Items

Discussion of meeting days and times resulted in continuing meetings every two months on Wednesdays with a time change to 1:00 p.m. Next meeting will be Wednesday, May 18, 2011 at 1:00 p.m. in the Health Department Conference Room. Any requests for agenda items should be submitted to G. Scott at gails@jeffersoncountyiwi.gov.

Adjourn

Motion by D. Schultz to adjourn meeting at 10:04 a.m.; second by E. Morse. Motion carried.

Respectfully submitted;

Sandee Schunk
Recorder